

Club Affiliation Requirements



Introduction

Clubs are at the heart of triathlon in Scotland and well-organised, pro-active clubs provide a fantastic platform for members to make the most of the sport. To ensure that our clubs are maintaining the required standards for their members we ask our clubs to affiliate to us before we recognise and support them. This page provides information on the benefits of affiliation and the requirements to clubs who wish to affiliate.

Why Affiliate?

By becoming affiliated to Triathlon Scotland your club is able to access a range of support services and resources, these include:

- Insurance
 - Public liability insurance
- Development Team Support
 - Promotion on Triathlon Scotland website
 - Support establishing a new club
 - Coach education and development
 - Governance support
 - Assistance with development planning and funding applications
- Event Support
 - Event sanctioning
 - Technical official support
 - Event organisers training
 - Event development support
- Competition
 - Members can race for the club
 - Club can compete for National Club Ranking Series
 - Club can compete in Club Team Relay Championship

Affiliation Requirements

Before you can become a Triathlon Scotland affiliated club there are a small number of requirements that your club must adhere to.

1. The following documents must be in place and Triathlon Scotland should have an up to date copy, templates for all of these are available on the Triathlon Scotland website in the club toolkit:
 - a. Club Constitution
 - b. Club Code of Conduct
 - c. Equality Policy
 - d. Welfare Policy
2. Clubs must comply with the Triathlon Scotland Welfare Requirements, the requirements document can also be found in the club toolkit.

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3. A minimum committee structure must be in place, including having the following positions in place:
 - a. Chairman/President
 - b. Secretary
 - c. Treasurer
 - d. Welfare Officer

4. Clubs must complete the annual affiliation process which will require information on the following areas:
 - a. Membership – including a membership list*
 - b. Development
 - c. Committee
 - d. Welfare
 - e. Coaches
 - f. Other Helpers

5. Clubs must pay the required affiliation fee as described in the affiliation process.

***Membership Lists**

Club membership lists are a condition of affiliation to Triathlon Scotland, the information provided in these lists will not be shared with any other organisation and those who are not also individual members will only be contacted once per year with information from Triathlon Scotland.

This list should include the following information:

- *Members Name*
- *Contact Email*
- *Gender*
- *Age Category i.e. Senior/Junior/Youth*

Affiliation Fee Structure

At the 2015 AGM, held at Heriot Watt University, a resolution was passed to adopt a new club affiliation fee structure.

The main change to the fee structure is that it will now be a 'per capita approach' where clubs will pay £0.50 for a Triathlon Scotland member and £1.50 for a non-Triathlon Scotland member.

A set minimum fee and incremental maximum fee will be applied over the next four years where the maximum will not exceed £350 by 2019.

Affiliation Year	Minimum Fee	Maximum Fee
2016	£30	£200
2017	£30	£250
2018	£30	£300
2019	£30	£350

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So how will the fees affect your club?

The best way to illustrate this is with a table:

Club	No. TS Members	No. non TS Members	Cost
1	9	9	£30.00
2	6	29	£46.50
3	28	24	£50.00
4	18	68	£111.00
5	19	83	£134.00
6	70	141	£246.50*

*Club 6 in 2016 will pay the maximum fee of £200.00 but from 2017 onwards would pay £246.50.

Triathlon Scotland will calculate the costs based on membership data from the membership system on 1 February every year. An invoice will then be issued to the clubs accordingly.

Any Questions- Contact Us

For more information or if you have any problems please contact us by:

- email - calumreid@triathlonscotland.org
- phone - 01786466903