

## Protecting Vulnerable Groups (PVG) Best Practise for Event Organisers

Everyone who participates in triathlon is entitled to do so in an enjoyable and safe environment. In particular, children and vulnerable adults are entitled to a duty of care and to be protected from abuse.

PVG checking is for regulated work, which is regular contact with children and vulnerable adults, for example a weekly club coaching session. There is no requirement for event organisers / event volunteers to have a PVG or Disclosure Scotland check, however we would recommend the following best practise.

1. All first aid personnel must be PVG checked because this is regulated work.
2. Event directors should try to use club volunteers who already have completed a PVG / Disclosure check. It is good practise to use these volunteers to cover jobs at events where there is a greater risk e.g. marshalling the out of sight course spots on their own.
3. Event directors should aim to have a minimum of two volunteers in roles which require that person to be on duty in / near changing rooms, chaperoning, fitting timing chips and body marking. Good practise is also for one of these volunteers to have a PVG / Disclosure check.
4. Ensure all volunteers are aware of the event reporting requirements for any minor / major incidents which may occur.
5. Ensure all volunteers know who to refer to should they witness an incident or behaviour which causes them concern.
6. Encourage key volunteers to attend a Safeguarding and Protecting Children course.

If you have any welfare of child protection concerns, please contact your club or national Welfare Officer. To report a concern about the behaviour of any individuals linked to triathlonscotland:

- Following the reporting procedure flowchart below
- Contact the Police if you think a child or vulnerable adult is in immediate danger
- Contact Calum Reid, Development Manager at [calumreid@triathlonscotland.org](mailto:calumreid@triathlonscotland.org) or alternatively please use our confidential email [welfare@triathlonscotland.org](mailto:welfare@triathlonscotland.org)

### Flowchart: reporting procedures

**CWO – Club Welfare Officer**  
**AWO – Athlete Welfare Officer**

