

Board Meeting – Minutes

Date:	29 September 2022
Time:	18:30
Venue:	Virtual
Attendees:	Gavin Calder, Dougie Cameron, Rebecca Trengove, Rob Mitchell, Terrence Teixeira, Pamela Sneddon, Sandy Hodge
Apologies:	Louise Wright, Penny Rother, Jim Lockhart

Item	Minute	Deadline	Action
1	Welcome and apologies DC welcomed all the meeting and noted the above apologies.		
2	Minutes from last meeting, action review and matters arising The board approved the minutes of the last meeting.		
3	Conflicts of interest No additional conflicts of interest were noted.		
4	Risk register No additional items were added to the risk register.		
5	Finance – questions only The finance report was distributed prior to the meeting. There were no questions.		
6	Strategy 2023-2027 Staff have been working on a draft investment strategy. DC to speak with SH with regards to the strategy submission and timeline. PS to send DC the bones of the strategy that we have.	30/09/2022	PS
7	EDI & Safeguarding <i>Confidential minute removed in accordance with the Triathlon Scotland's published policy on minutes of a confidential nature.</i>		RT
8	Transgender Policy The board approved adoption of the British Triathlon Transgender Policy. TT to send operational questions to PS to pick up with British Triathlon.		TT / PS
9	Chair update The partnership agreement between Triathlon Scotland and the University of Stirling has now been signed. <i>Confidential minute removed in accordance with the Triathlon Scotland's published policy on minutes of a confidential nature.</i> Crawford Whyte has been appointed as Lead Coach and is well respected by the University of Stirling staff. <i>Confidential minute removed in accordance with the Triathlon Scotland's published policy on minutes of a confidential nature.</i> The main topic of discussion at the last British Board meeting was the technology project.		

	Triathlon Scotland merchandise should be launched at the end of October.		
10	Staff update The staff update was distributed to the board prior to the board meeting.		
11	AGM PS to put a hold in the diary in case there are any resolutions.		
12	Membership update There is an in person membership committee meeting scheduled for mid October. <i>Confidential minute removed in accordance with the Triathlon Scotland's published policy on minutes of a confidential nature.</i>		
13	Commercial update No commercial update as the committee has not met for a while. <i>Confidential minute removed in accordance with the Triathlon Scotland's published policy on minutes of a confidential nature.</i>		AU / TT
14	Events update The Events Committee are currently collating and analysing event data to document the trends. The committee will look at why participation at events is lower than expected to help shape the strategies of how to counteract this. They will also look at other on-going projects to help decision making. 2023 Age Group event calendar has been released. There are no Age Group qualifiers in Scotland due to no event organisers applying for these. TT and Alicia Deans will work with event organisers to encourage and remove barriers to bring a qualifier to Scotland each year.		
15	AOB The board would like to extend their congratulations to all the Team Scotland athletes, coaches and those on the achieve programme. A huge credit to Team Scotland.		

Date of next meeting: 24 November 2022