

Covid-19: Best Practice Guidelines for Event Organisers



Throughout the Covid-19 pandemic, individuals, clubs and event organisers have been issued with guidance from Triathlon Scotland to mitigate the risk of Covid-19 to the swim, bike, run community.

Following the removal of all remaining legal restrictions in Scotland, we want to provide a Covid-19 update with advice and good practice, which event organisers can follow and may wish to consider continuing to implement going forward. None of these are mandatory requirements and decisions over which areas to implement rests with you as the event organiser.

Whilst all legal restrictions in Scotland have now been removed, please always adhere to the latest [Scottish Government legislation and guidance](#), and always respect others around you including implementing mitigation you feel appropriate and giving consideration to how you can maintain good hygiene to protect yourself and others. Remember that everyone has a different level of comfort now that restrictions have eased, so please encourage an environment of mutual respect and understanding.

The following good practice has been developed from what has been learned throughout the Covid-19 pandemic.

Good Practice for Event Organisers to Consider:

- A Covid-19 risk assessment is no longer required as part of the event permitting process, however you should consider referencing Covid-19 and any relevant mitigation or provision in your Event Management Plan. Your event also no longer requires a named 'Covid-19 Officer', however your event safety officer should continue to keep abreast of any changes to legislation or public health messaging and update the Event Management Plan accordingly.
- Where you can, continue to offer your competitors the option of either a mass start or time-trial starts, to cater for both preferences. If you are unable to offer a time-trial start, reassure competitors who are more uncertain about mass starts that they can wait until they have clear water in front of them should they wish.
- Online race briefings have provided an opportunity for competitors to digest information ahead of race day, and to ask questions before getting to the event. If you can continue to offer these, please do, but don't forget to provide all competitors with any critical information on the day of the event where needed, e.g. course changes, race format alterations.
- Prescribed arrival times e.g. staggered registration, transition check-in etc. have allowed competitors to manage their race day experience more effectively, and enabled delivery teams to manage peaks in activity and balance workload across the event. Your event venue layout may also help in managing the flow of competitors through the event.
- If you are able to provide more space in transition for competitors to be more spread out, please do so, however competitors are reminded to only bring into transition the equipment they need for their event.
- Where areas can be self-service or competitors can be self-sufficient, e.g. aid stations and timing chip removal, continue such practices, but balance with the need to offer support to participants and provide a quality event experience.