

MID ARGYLL TRIATHLON AND CYCLE CLUB PRIVACY NOTICE FOR INDIVIDUALS ENTERING MACQUEEN BROS MID ARGYLL SPRINT TRIATHLON

References to **we**, **our** or **us** in this privacy notice are to the Mid Argyll Triathlon and Cycle Club.
References to **event** in this privacy notice are to the MacQueen Bros Mid Argyll Triathlon.

We are committed to respecting your privacy. This notice is to explain how we may use personal information we collect before, during and after your relationship with us. This notice explains how we comply with the law on data protection and what your rights are and for the purposes of data protection we will be the controller of any of your personal information.

Our contact details are set out in the "**Contacting us**" section at the end of this privacy notice.

WHAT INFORMATION WE COLLECT AND WHY

We download your information from EntryCentral.com. EntryCentral.com have a privacy policy which you may access here: <https://www.entrycentral.com/terms-and-conditions/privacy>

The information downloaded may include but is not limited to:

Name
Address
Any club affiliation
Membership number (if applicable)
Gender
Date of Birth
Address including postcode and Country
Email address
Phone number
Entry fee paid
Date entered
EntryCentral unique ID
Estimated swim time (500 m)
Parental name and phone number (for juniors)
Disabled athlete

We use your information to enable us to organise and safely run our event. We consider that we have a legitimate interest in using this information to safely run our event.

We will use a race photographer to capture images of participants in the event. We may use these to publicise and promote the event and may publish these for your enjoyment.

We may contact you regarding the organisation of the event, including preliminary swim heats and to distribute the results or regarding the event after the event has taken place.

As part of their event permitting agreement, Triathlon Scotland request that we ask for your consent for your name and email address being passed to Triathlon Scotland for marketing purposes.

WHO DO WE SHARE YOUR INFORMATION WITH?

We may publish your personal information as part of the preliminary or race day swim heats. We may also publish your personal information as part of the results of the event. We will pass results information to any governing body or any affiliated organisation for the purpose of insurance, licences, or the publishing of results, either for the event alone, or combined with, or compared to other events. Swim heats and results may include, but are not limited to first name, surname, date of birth, age category, result, penalties and any club / home country / regional affiliation. Publication may be in, but is not limited to, physical notices on race day, press releases, our website and Facebook page or in emails to entrants.

In the event of a disciplinary or welfare incident that you are either involved in or witness, we may pass on your personal information to British Triathlon and/or the relevant Home Nation association or any relevant Authorities for the purpose of supporting any investigatory activity into that incident.

We will contact you to let you know that entries are open for the event in the year following your entry. We will not contact you for any other marketing purposes.

We will pass your name and email address to Triathlon Scotland for marketing purposes only if you have provided consent for this.

WHERE IS YOUR DATA?

Your data will be held on password protected IT equipment in the UK and also stored via Microsoft cloud storage. It may also be stored within our google gmail account when sent by email.

HOW LONG DO WE KEEP YOUR DATA?

We will generally hold your data for 5 years after our event. Results will be held for longer and may be stored indefinitely e.g. within event records.

YOUR RIGHTS IN RELATION TO YOUR PERSONAL INFORMATION

You have the following rights in relation to your personal information:

- the right to be informed about how your personal information is being used;
- the right to access the personal information we hold about you;
- the right to request the correction of inaccurate personal information we hold about you;
- the right to request the erasure of your personal information in certain limited circumstances;
- the right to restrict processing of your personal information where certain requirements are met;
- the right to object to the processing of your personal information;
- the right to request that we transfer elements of your data either to you or another service provider; and
- the right to object to certain automated decision making processes using your personal information.

Whilst this privacy notice sets out a general summary of your legal rights in respect of personal information, this is a very complex area of law. More information about your legal rights can be found on the Information Commissioner's website at <https://ico.org.uk/for-the-public/>.

To exercise any of the above rights, or if you have any questions relating to your rights, please contact us by using the details set out in the "**Contacting us**" section below.

Please note that it may not be possible to completely remove your personal information where results have been published.

If you are unhappy with the way we are using your personal information you can also complain to the UK Information Commissioner's Office or your local data protection regulator. We are here to help and encourage you to contact us to resolve your complaint first.

CHANGES TO THIS NOTICE

We may update this privacy notice from time to time. When we change this notice in a material way, we will update the version date at the bottom of this page. For significant changes to this notice we will try to give you reasonable notice unless we are prevented from doing so. Where required by law we will seek your consent to changes in the way we use your personal information.

CONTACTING US

In the event of any query or complaint in connection with the information we hold about you, please email midargyll@gmail.com or write to us at Mid Argyll Triathlon and Cycle Club, c/o 2, Dunadd Place, Lochgilphead, Argyll PA31 8TS

Version dated 6th May 2019